ADMINISTRATORS COUNCIL

Meeting of Tuesday, June 22, 2021

1. Attendance. Chancellor Lui Hokoana convened the meeting of the Administrators Council at 9:03 a.m., in the Chancellor’s Conference Room. Participating in the meeting were: Bonnie Friedman; T. Karen Hanada; Brian Moto; Laura Nagle; Vice Chancellor Debra Nakama; and Vice Chancellor David Tamanaha.
2. Announcements.
   1. Phase II (campus service road) of the campus road and parking lot resurfacing project starts Monday, June 28, 2020.
   2. Accreditation draft report will be available via the website.
   3. Water quality lab personnel embarking on research mission.
   4. Second generation UHMC tutors.
3. Return to Work Policy. The Council discussed a draft UH System return to work policy.
4. Resumption of In-person Classes. The Council discussed arrangements for the reopening of the campus and resumption of in-person classes.
5. Apprenticeship Program Vaccinations. Karen Hanada discussed the possibility of offering vaccinations to apprentices.
6. Community Vaccination Clinics. The Department of Health public vaccination program on campus has concluded. Department of Health and National Guard personnel continue to use some campus offices.
7. Enrollment. Debra Nakama discussed fall 2021 enrollment. Admissions & Records enrollment reports includes comparative information from fall 2019. Laura Nagle discussed the UHMC enrollment management plan in the context of the draft accreditation report. Chancellor Hokoana said that, prior to the pandemic, UHMC had been on the right path in terms of student success, enrollment, and retention, but was interrupted, and must now recover post-COVID.
8. Budget. Chancellor Hokoana and David Tamanaha discussed the status of requests to fill certain vacant positions, including an APT position for institutional research. Chancellor Hokoana suggested a coordinator position for projects funded by COVID relief moneys.
9. ELWD. Karen Hanada discussed a casual hire position for ELWD.
10. Accreditation Report. Laura Nagle said that the draft accreditation report is available for review and comment.
11. Space Utilization Study. David Tamanaha reported that UHCC has hired a consultant to examine campus facilities and usage.
12. Legislators Visit. Chancellor Hokoana reported that state legislators will visit the campus on September 10, 2021.
13. Convocation. The Council agreed to schedule Convocation at 9:00 a.m., Tuesday, August 17, 2021.
14. Next Meeting. The next meeting of the Council will be on Tuesday, June 29, 2021, at 9:00 a.m. .